

Exhibit A

Subcontractor Requirements / Exclusion

A. Exclusion/Disbarment/Suspension. Youth Outreach Services may not enter into any procurement transaction with any person or entity that is disbarred, suspended, or otherwise excluded from or ineligible to participate in Federal programs or activities. To assure compliance with this standard, YOS shall, for every procurement transaction access the applicable online federal database to verify that the person or entity is not identified there as excluded, suspended or debarred.

B. Bonding requirements. For construction of facility improvement contracts of subcontracts exceeding the Simplified Acquisition Threshold, the minimum bonding requirements are:

- a) A bid guarantee from each bidder equivalent to five percent of the bid price. The “bid guarantee” must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.
- b) A performance bond on the part of the contractor for 100 percent of the contract price. A “performance bond” is one executed in connection with a contract to secure fulfillment of all the contractor’s obligations under such contract.
- c) A payment bond on the part of the contractor for 100 percent of the contract price. A “payment bond” is one executed in connection with a contract to assure payment as required by law of all person supplying labor and material in the execution of the work provided for in the contract.

C. Insurance Requirements.

- a) Occurrence basis policy: combined single limit of \$2,000,000 plus an endorsement, certificate, or other evidence that extends coverage two years beyond the performance period of the Contract.
- b) Annual Aggregate Limit Policy: Not less than \$2,000,000 plus Agreement that the Contract will purchase additional insurance to replenish the limit to \$2,000,000 if claims reduce the annual aggregate below \$2,000,000.
- c) YOS shall be named as an additional insured on all liability policies.
- d) The insurance shall include provisions preventing cancellation without thirty (30) calendar days prior to written notice to the YOS by certified mail.
- e) Upon execution of this Contract, the Contractor shall provide to the YOS additional insured endorsements and certificates of the required insurance coverage\
- f) Workers compensation coverage for each accident of no less than \$500,000.
- g) The Contractor shall provide such other insurance as may be required by law, or for a specific circumstance that may warrant such additional coverage.